Louis Dachshund

TITLE

TOP RIGHT

1/20/15

Sellers- 3/5

BODY

**Title Goes Here**

Do you know the Muffin Man, the Muffin Man, the Muffin Man? Do you know the Muffin Man who lives on Drury Lane?

Yes, I know the Muffin Man, the Muffin Man, the Muffin Man. Yes, I know the Muffing man who lives on Drury Lane.

OR

Do you know the Muffin Man, the Muffin Man, the Muffin Man? Do you know the Muffin Man who lives on Drury Lane?

Yes, I know the Muffin Man, the Muffin Man, the Muffin Man. Yes, I know the Muffing man who lives on Drury Lane.

**Formatting Checklist**

**Top Right Corner**

* Font: Times New Roman/Ariel
* Font Size: 12
* Font Style: Regular
* Aligned: Right
* Name
* Date in MM/DD/YY
* Sellers-1/2 or 3/5

**Title**

* Font: Times New Roman/Ariel
* Font Size: 18
* Font Style: Bold
* Aligned: Center
* Margins: 1.0” top, bottom, left, right
* Proper Capitalization? Research on Internet if you’re unsure!
* 1 space between title and body?

**Body**

* Font: Times New Roman Ariel
* Font Size: 12
* Font Style: Regular
* Line Spacing: Single (1.0)
* Aligned: Left
* Indentations: Are you consistently indenting/not indenting each paragraph?